

Neighborhood Guide to Development and Construction

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Your neighbor has just been granted a Special Permit or Variance, so what does this mean for you and your neighborhood? Will your neighborhood be a constant flow of construction trucks? What is the project going to look like upon completion? What if the contractor isn't following plans, or is not complying with conditions set forth by the Board of Appeals? This guide is to help you understand what to do and who to contact if you have concerns about a project that is being completed in your neighborhood.

First it is important to remember that development will occur in Brookline, and it is an important part of a town's growth. The Town of Brookline is committed to creating a positive future for

current residents and future generations to come. Your neighborhood is likely to change over the course of your lifetime, and we want you to be involved and feel as comfortable as possible during the process.

General Construction Information

Hours of Construction:

7:00 am – 7:00 pm Monday through Friday

8:30 am – 6:00 pm Saturday, Sunday and Holidays

If work is being performed after or before these hours, please notify the Building Department at 617-730-2100. Please note that oftentimes landscaping and removal of trees on the property begin prior to the granting of a Building Permit, this is because a permit is not required for this type of work. Contractors are able to seek temporary on street parking through the Transportation Division.

Conditions of Approval

If a Variance or Special Permit is approved, there are often conditions that are a part of the

approval. If you are concerned that conditions of approval are not being followed, call or visit the Planning Department to find out the conditions that were approved. Conditions commonly approved have to do with requiring the applicant to install landscaping, or ensuring that their final plans reflect changes requested by the Planning Board or Board of Appeals.

Who is an abutter?

An abutter is anyone who lives within 300 feet of the project site. Prior to notice being sent to abutters, a list is comprised of all addresses within 300 feet of the property with the proposed development. This list is based on Assessors records; therefore, sometimes the mail goes to the wrong contact person if records have not been updated.

Important Links to Contacts

Do you have questions about what's in the Zoning Bylaw? [Click here to access Brookline's Zoning Bylaw](#)

Concerns regarding trash, noise, odors, dust, Contact the [Building Department](#) or the [Health Department](#)

[Town Meeting Member Contact Information](#)

[Which Precinct are you in?](#) This will help you get ahold of the right Town Meeting Member

[Brookline Neighborhood Associations](#) : How to get in touch with them

[Assessors Website](#) : Access information about your property or other properties in town.

[Planning Board Minutes](#) from past meetings

[Town Clerk Website](#) : Access written decisions after Board of Appeals Approval

[Abutters Guide to Brookline's Development Review Process](#)